

TYDD ST GILES PARISH COUNCIL

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Clerk D Gibbs

8th October 2017

The next meeting of Tydd St Giles Parish Council will be held in the small room at the Community Centre on **Thursday 12th October 2017 at 7.15pm**, for the purpose of transacting the following business.

Members of the public and press are invited to attend this meeting. A period not exceeding 15 minutes is made available at the beginning of the meeting, where residents so require, to enable a Public Forum to take place.

Yours sincerely

D Gibbs

Clerk/Proper Officer

A G E N D A

All members are reminded that they need to declare any personal or prejudicial interest and reason before an item discussed at this meeting, under the Model Code of Conduct Order 2001 No 3576.

1. Apologies for Absence

To receive and consider apologies for absence on behalf of those members not present.

2. Sapphire Close Affordable Housing Development

- a) To welcome Nina Burton and Martin Barrington from Circle Housing to update the Council on the progress of the development and the allocation procedure for the properties.*
- b) To ratify the terms of the Local Lettings Plan for the development (attached)*
- c) To consider the inclusion of an Under Occupation clause (attached)*

3. Urgent Items

The Chairman to report upon additional items for consideration which the Chairman deems urgent by virtue of the special circumstances now specified.

4. Confirmation of Minutes

To consider and confirm the minutes of the meeting held on the 20th July 2017.

5. Matters Arising

To receive updates on the following items:

- a) Old School House - minute 665/17(a)*
- b) Tydd Waterway Route - minute 665/17(b)*
- c) Church Grounds - minute 665/17(c)*
- d) Street Lighting - minute 665/17(e)*

- e) E-mail - S Burgess - minute 665/17(f)
- f) Kirkgate Pavement - minute 665/17(g)
- g) Cat's Eyes - minute 667/17
- h) Overgrown Hedges - minute 667/17
- i) Website Hosting - minute 669/17(c)
- j) Obstructed Footpath, High Broadgate - minute 670/17
- k) Cross Drove Resurfacing - minute 673/17(a)
- l) Street Light, Church Lane Bridge - minute 673/17(b)
- m) Tree in Churchyard - minute 673/17(d)
- n) Children's Play Equipment - minute 673/17(g)

6. Police Matters

To receive and consider three reports from PCSO Norton-Smith (attached).

7. Cambridgeshire County Councillor Report

To receive a report from Cllr Simon King.

8. Fenland District Councillor Report

To receive a report from Cllr Chris Seaton.

9. Correspondence

To report on correspondence received.

PCSO Sue Clark and Rosie Cooke re Police Community Access Point

Steve Nicholson, CCC Highways re flooding, Newgate Road and Bedford Row

Paul Sharman, North Level District Internal Drainage Board re Tydd Pumping Station Open Day

JW Archer re WWII searchlights

David James, PKF Littlejohn re Annual Return

Mr & Mrs Hopwood, Cross Drove, re allotment

Ben Dawson, Shire Buildings re planning application

Nina Burton and Schuyler Newstead, Circle Housing and Suzanne Waumsley, Burmor Construction re Sapphire Close

Fenland DC re future maintenance of street lights

Jane Bailey, Fenland DC re Parish Council information on FDC website

CGM Group (East Anglia) Ltd re unpaid invoices from 2016/17

Sue Racey re BT telephone boxes

Melanie Homewood re Old School site

UK Power Networks re wayleave agreements

CCC Highways re temporary closures or restrictions in Broad Drove East, Bythorne Bank, Eaudyke Bank and Kirkgate

Nick Harding, FDC Planning re Parish Council consultation procedure

Alan Pateman re churchyard maintenance and architect's inspection

Five Local Connection applicants re Sapphire Close development

10. Appointment of Trustees to the Brigstock & Wrens Charity

To consider appointments for forthcoming vacancies. The Council appoints Trustees to the charity and the terms of office of Cllr Rex Mallett and Mr Henry Howlett end shortly. Both have asked to be considered for reappointment.

11. Community Centre improvements

To clarify roles and responsibilities for future capital works to the Community Centre.

12. Defibrillator for the Community Centre

To report on donations received and to clarify how the remaining funds will be raised.

13. Annual Review of Allotment Rents

To review the charges for the year to October 2018.

14. Local Highway Improvement bid for 2018/19

To consider proposals for an application to the Local Highway Improvement fund and to agree the necessary financial contribution from the Council.

15. Planning

To report on planning applications received since the last meeting and the outcome of applications previously considered.

a) Applications previously considered:

F/YR17/0688/F - Erection of 1 no 3-storey 5-bed dwelling with attached double garage including temporary storage unit during build together with 1.1 metre high post and rail fence, brick piers and timber gates. - Plot 1 Land South West of Potential House, Kirkgate, Tydd St Giles.

Parish Council response - No objection

Decision - Granted

F/YR17/0695/O - Erection of a dwelling (Outline application with all matters reserved) - Land North of The Gables, High Broadgate, Tydd St Giles

Parish Council response - No objection

Decision - Refused

F/YR17/0769/F - Erection of a 3-storey 5-bed dwelling with attached double garage; bin and cycle store and 1.8 (max) metre high front boundary wall - Plot 2 Land South West of Potential House, Kirkgate, Tydd St Giles

Parish Council response - No objection

Decision - Granted

F/YR17/0830/F - Erection of a single-storey 2-bed dwelling with integral garage - Land South of Sees Cottage, Sutton Road, Four Gotes

Parish Council response - Not supported

Decision - Pending

F/YR17/0832/O - Erection of 1no dwelling (outline application with matters committed in respect of access) - Land South of Church Lodge, Church Lane, Tydd St Giles

Parish Council response - No objection

Decision - Pending

F/YR17/0835/F - Erection of a 2-storey 3/4-bed dwelling with a detached 2-storey double garage and change of use of agricultural land to extend the residential curtilage involving the partial demolition of existing dwelling - Apple Grange Farm, Grangehill Road, Tydd St Giles, Wisbech, PE13 5NP

Parish Council response - No objection

Decision - Pending

F/YR17/0886/F - Erection of a 3-storey 5/6 bed dwelling with attached double garage with gym/annexe over and formation of a new vehicular access - Land North of Hollingworth House, Hockland Road, Fronting Cats Lane, Tydd St Giles

Parish Council response - Pending

Decision - Pending

b) *Applications for consideration:*

F/YR17/0933/F - Erection of a detached double garage/playroom with storage above to existing dwelling - The Bungalow, Broad Drove East, Tydd St Giles, Wisbech, PE13 5LN
Parish Council response - Pending
Decision - Pending

F/YR17/0940/F - Erection of a stable block involving the change of use of land to paddock land - Land North West of Bank House, Hannath Road, Tydd Gote
Parish Council response - Pending
Decision - Pending

16. Finance

- a) *To consider for adoption the revised Financial Regulations. (Minute 669/17(b) refers) (Draft attached)*
b) *To receive and approve the report of the external auditor (attached)*
c) *To receive an updated financial statement for the period to the end of September (attached)*
d) *To discuss future spending proposals*
e) *To approve the following payments:*

CGM Ltd (Grounds maintenance - 2016/17 outstanding)	£	660.00
CGM Ltd (Grounds maintenance - extras paid)	£	26.40
PKF Littlejohn (Adjustment)	£	120.00
	£	<u>806.40</u>
CGM Ltd (Grounds maintenance - Recreation Ground)	£	225.93
CGM Ltd (Grounds maintenance - Churchyard)	£	528.00
CGM Ltd (Grounds maintenance - extras to pay)	£	528.00
Arb-Core Tree Care Ltd (Churchyard)	£	600.00
Brigstock & Wrens Charity (Rent)	£	135.00
DA Gibbs (Salary)	£	750.00
DA Gibbs (Expenses)	£	76.88
Fenland DC (Bin collection).....	£	173.48
	£	<u>3,017.29</u>

17. Reports from Members

To receive the following updates from members of the Council:

- a) Highways - Cllr Hale-Smith
b) Street Lighting - Cllr Minney
c) Churchyard - Cllr Jupp and Clerk
d) Trees - Cllr Carter
e) Allotments - Cllr Mallett
f) Foul Anchor - Cllr Taylor
g) Community Centre - Cllr Carter

18. Date of Future Meetings

To confirm the dates of the next two meetings of the Parish Council:

Thursday 18th January 2018 at 7.15pm

Thursday 15th March 2018 at 7.15pm