

Minutes of the Annual General Meeting of Tydd St Giles Parish Council held on Thursday 21<sup>st</sup> May 2015 at the Community Centre. Tydd St Giles at 7.00 pm.

**Present** R Mallett, W Jarvis, G Mathias, M Taylor, M Carter, Cllr A Lay, R Wright (Clerk), C Hodder, Mrs J Simpson, Mrs C Ross

**Apologies for Absence** Cllrs C Seaton, M Humphrey, S Clark, G Minney, V Ware.

**520/15 Election** – The Council consists of seven Councillors but as the number seeking election was only four an Un-contested election resulted. The following were duly elected. R Mallett, M Taylor W Jarvis and G Mathias

**Appointment of Officers and declaration of Acceptance of Office**

Chairman R Mallett was duly proposed seconded and elected as Chairman of the Council. R Mallett duly completed his acceptance of Office form.

Vice Chairman M Taylor was duly proposed seconded and elected as Vice Chairman of the Council. M Taylor duly completed his acceptance of office form.

The Council then considered emails from M Carter, G Minney and V Ware for the vacancies. M Carter addressed the Council and gave a short introduction about himself.

RESOLVED – That M Carter, G Minney and V Ware be Co-opted as members of the Council. M Carter duly completed the Acceptance of Office form. G Minney and V Ware forms would be completed at a later date.

The Councillors considered and appointed representatives for the following functions:-

Tree Officer - M Carter

Community Centre - V Ware

Church - W Jarvis

Highways/St Lights – G Mathias

Allotments – R Mallett

Foul Anchor – M Taylor

Notice Board Foul Anchor – M Taylor

Planning full council

Mr Ivan Cooper a retired Finance Manager with Fenland District Council was appointed to undertake the audit on the 2014/2015 & 2015/2016 accounts

**521/15 Confirmation of minutes**

RESOLVED – that the minutes of the meeting held on the 19th March 2015.were correctly recorded and that they be signed as being a true record.

**522/15 Matters Arising**

a) Old School House – Further to minute 507/15(a). Cllr Jarvis reported that he had tried unsuccessfully to obtain information regarding the situation. RESOLVED – that a meeting with the Leader of the council, Head of Legal section be sought to progress the matter of the Old School House.

b) Affordable Housing – Further to minute 507/15(d) – The Chairman to reported that Circle Housing were getting close to submitting the planning application for the affordable housing in Tydd St Giles.

The planner suggested that attached to the planning application there should be a short report from the Parish Council summarising the exercise taken to identify the site. The Clerk reported that a report regarding the sites and confirmation of the Council's continuing support for the project had been made.

c) Neighbourhood Plan – Further to minute 507/15(e) – Cllr Mathias reported that the second questionnaire had been dispatched and the feedback was excellent and would be analysed by the end of June. The recent drop in session was disappointing as only one resident attended.

d) Litter pick – it was reported that 16 attended the recent litter picking event and an open meeting was to be held on June 17<sup>th</sup> at the Community Centre.

e) Play equipment – The Clerk reported that a bin had been purchased for the play area and Cllr Mallett would arrange for its installation. A Fun Day event had been planned for 11<sup>th</sup> July. It was agreed that a plaque be purchased to highlight sponsors of the equipment and a mention of S Long who instigated the works.

**523/15**

**Police Matters**

No Police representative report was available.

## **524/15 Cambridgeshire County Councillor Report**

Cllr Lay reported that no major developments for the Wisbech area were planned. He was disappointed with the police involvement in local matters.

**525/15 Fenland District Council** - The Clerk reported that Cllrs Clarke, Humphrey and Seaton were all duly elected to represent the Roman Bank Ward.

## **526/15 Correspondence**

a) Fenland District Council – The Street Scene Team have been working with local Neighbourhood Watch to highlight Dog Fouling primarily in Newgate Road and field Avenue. 110 dog fouling's were discovered. Paint spraying and additional signs were installed. A fixed penalty notice of £75 has been imposed – a collective approach is required. Sue Harrowing a parishioner has also registered concern.

M Taylor reported that there was no dog bin in Foul Anchor although regular use was made of the local walks. RESOLVED – that contact be made with the Street Scene Officer to ascertain how the Parish Council could assist with dog fouling.

That a dog bin be purchased for Foul Anchor at the entrance to the old railway track. Cllr Taylor to meet with FDC to mark location.

b) 11 Field Avenue – The report of dogs barking at 11 Field Avenue and creating a noise nuisance would be reported to Cllr S Clark.

c) Local Government Boundary Commission – The Clerk reported upon Cambs CC proposals to reduce the number of councillors from 69 to 61.

## **527/15 Planning**

FYR15/0226/F Mr Gill Grange Hill Cottage Grange Hill Rd – dwelling – not supported outside village

FYR215/0298/F T Sales 9e Field Avenue – extension (M Carter declared an interest) It was not supported as concerns over privacy of neighbours arose.

## **528/15 Highway Matters/Street Lighting**

a) Street lights – The position as regards street lights in the parish would be addressed at a later date.

b) Highway matters 38 High Broadgate – concrete on grass verge. The matter will be reported to highways.

## **529/15 Income & Expenditure**

a) The Members considered and approved the following account for payment:

Cashbacs Int Ltd	Printing Np			230.54
CGM landscapes	Grass cutting	392.76	78.55	471.31
CPALC	Subscription			316.92
North Level District I D B	Drainage rates			427.85
Tydd St Giles CC&RG	Re-cycling credits			26.23
Barclays Bank Plc	bank charges			30.71
B Fox	fitting notice board			45.00
e.on	Phone box foul Anchor	15.38	0.73	16.11
I Cooper	Internal audit			100.00
Broker Network Ltd	Renewal of insurance			641.57
CGM Landscapes	Grass cutting	235.52	47.10	282.62
Barclays Bank plc	Charges			30.71
Glasdon Uk Ltd	waste bib play area	128.99	25.80	154.79
CGM Ltd	Grass cutting	125.52	25.10	150.62

b) The Clerk presented the Annual Accounts for year ending 31<sup>st</sup> March 2015. RESOLVED – that the accounts be adopted and approved.

c) The Council approved the Annual Return and Annual Governance statement for year ending 31<sup>st</sup> March 2015 Clerk reported that the external auditors had called the audit for the 2014/2015 financial year on 8<sup>th</sup> June 2015. Inspection of the documents is from 8<sup>th</sup> May to 5<sup>th</sup> June. An intermediate audit has been called.

The Internal Auditors report was read out and there were no specific issues brought to the Councils attention. The Clerk was commented on the excellent standard of presentation of records and the clarity of explanations given in response to minor queries.

e) Risk Management – The annual review of the systems of internal control arrangements and risk management were presented. The Clerk informed the Council of arrangements for making payments via the internet. It was agreed that the payments would be authorised by the Chairman & Vice Chairman by emails. The Clerk would review the Financial Regulations accordingly.

The cheque signatories were currently Cllrs Johnson, Drewry & Mallett. RESOLVED that the signatories would be R Mallett, M Taylor & V Ware

**530/15 Allotments**

Cllr Mallet reported that all, was in order.

**531/15 Foul Anchor**

**532/15 Community Centre**

The Chairman reported that the only issue affecting the Council would be the addition of gates to the car park that was still under re-view.

**533/15 Date of Next Meeting**

Thursday 23rd July 2015 at 7.00pm

The meeting was closed at 20.05