

TYDD ST GILES PARISH COUNCIL

Minutes of a meeting of Tydd St Giles Parish Council held on Thursday 9th May 2019
in the Small Room of the Community Centre, Broad Drove East, Tydd St Giles.

Present - Cllr R Mallett (Chairman), Cllr M Carter, Cllr T Doyle, Cllr M Hale-Smith, Cllr J Maxwell, Cllr G Minney, Cllr S Clark (FDC), D Gibbs (Clerk), Mrs Hillam, Mrs Maxwell, Mrs Melloy, Mrs Ross, Mrs Simpson (Parishioners)

Apologies for Absence - Cllr C Seaton (FDC), Cllr M Humphrey (FDC)

001/19 Annual Meeting of the Parish Council

- a) Vacancy in the office of Councillor to be filled by co-option - Helen Hillam's co-option was proposed by Cllr Maxwell, seconded by Cllr Hale-Smith and carried unanimously.
- b) Delivery of declaration of acceptance forms by Councillors - The seven councillors signed their declarations which were witnessed by the Clerk.
- c) Election of Chair and signing of declaration of acceptance - Cllr Mallett was proposed by Cllr Hale-Smith, seconded by Cllr Minney and elected unanimously. He signed the declaration of acceptance, witnessed by the Clerk.
- d) Election of Vice Chair and signing of declaration of acceptance - Cllr Maxwell offered to stand and was seconded by Cllr Doyle. Cllr Carter nominated Cllr Hale-Smith, who was seconded by Cllr Minney. After a show of hands, Cllr Hale-Smith was duly elected. He signed the declaration of acceptance, witnessed by the Clerk.
- e) Confirmation of administrative arrangements for the forthcoming year - It was resolved that the Council shall meet on six occasions this year. It was also resolved to establish a Planning Committee comprising Cllrs Doyle, Hale-Smith, Maxwell and Minney with Cllr Hillam as reserve, to consider planning applications on behalf of the council and to respond to the planning authorities on their behalf.
- f) Review and confirmation of standing orders and financial regulations - The Clerk confirmed that the Council has adopted the model documents provided by the National Association of Local Councils and these would be reviewed further during the year to confirm that they are up to date and continue to meet the needs of the Council.
- g) Confirmation of insurance arrangements - The Clerk confirmed that the Council has adequate insurance cover with the Ecclesiastical Insurance Office arranged through Messrs Came & Company and is about to enter the third year of a three-year contract that expires in May 2020.
- h) Review of the Council's subscriptions to other bodies - The Council is a member of the Cambridgeshire & Peterborough Association of Local Councils. Members resolved to continue this subscription. Members also resolved to join Cambridgeshire ACRE to take advantage of the support, training and conferences they offer.
- i) Confirmation of the Council's register of assets as at 31st March 2019 - The register of assets forms part of the annual statement of accounts to be approved under agenda item 012/19(a).
- j) Confirmation of meeting dates for the municipal year - Members resolved to meet on the second Thursday of alternate months, namely 11th July, 12th September, 14th November, 9th January 2020, 12th March (Parish Assembly) and 14th May.

002/19 Urgent Items

The Chairman invited Mrs Melloy to address the Council regarding two matters. The Parish Directory was last updated in 2016. There have been many changes, so a further edition is desired, but this will depend upon Parish Council funding. Members agreed in principle, subject to clarification of the cost involved.

Mrs Melloy reported that the absence of flexible public transport caused some elderly residents to incur significant travel costs in order to receive their free influenza vaccinations last winter. Following approaches to several GP surgeries and pharmacies in Wisbech, the Tesco pharmacist has agreed to run a session in the Community Centre. A mini Golden Age Fair is envisaged, with a select group of service providers being invited to attend with information displays. Refreshments will be provided, possibly by Tesco. An invitation to residents of Newton-in-the-Isle will be offered. Transport will be required. An assessment of demand will be needed so the opportunity will be advertised in The Bridge and with a leaflet drop, including the Golf Club lodges, as well as by word of mouth. Cllrs Clark and Doyle agreed to assist with the collation of responses. Members thanked Mrs Melloy for taking the initiative with this proposal and agreed to cover the cost of the hire of the Community Centre and other essential items.

003/19 Confirmation of Minutes

RESOLVED - that the minutes of the meeting held on Thursday 14th March 2019 were agreed and signed as a true and accurate record.

004/19 Matters Arising

- a) Defibrillators - The Clerk confirmed that the new defibrillator for Foul Anchor has been ordered and that certificates and code cards will be available shortly for those who undertook the recent training course.
- b) Local Highway Improvements - The speed monitoring sign from the 2018/19 LHI bid has not arrived yet. The Clerk will contact Highways again to locate it. The draft layout plan for the speed reduction measures in Broad Drove East was discussed. The precise location of the signage will be agreed once a site visit has taken place.
- c) Sapphire Close - There is no further news on the completion of the highway works. The Clerk will contact Clarion Housing to clarify the reason for the delay.
- d) Fly tipping of conifer branches - Enforcement action is not an option. The Clerk will contact the Community Payback team to ascertain whether they can assist in removing the branches.
- e) Black Dyke footbridge - still awaiting repair.
- f) Sutton Bridge Power Fund - The fund currently has no representative from Tydd St Giles. It was agreed that Cllr Hale-Smith be nominated.
- g) Closure of the Churchyard - no further update.
- h) Foul Anchor bins - The Clerk has contacted the District Council to clarify available options.

005/19 Police Matters

PCSOs have visited Kinderley School.

006/19 Cambridgeshire County Councillor Report

In the absence of Cllr King, there was no report.

007/19 Fenland District Councillor Reports

The Chairman congratulated Cllr Clark and her colleagues on their re-election to the Council. Cllr Clark reported that the Council was in limbo after the election, awaiting confirmation of the appointment of leader and the membership of committees and external bodies.

008/19 Parishioner Issues

- a) Street Pride planters - The Street Pride group is considering further roadside planters and planting in the verge. The Clerk has advised them to discuss their proposals with the local highways officer.
- b) Parking outside Kinderley School - A neighbour has reported problems with parental parking blocking his driveway. This was discussed by the Governing Body and the school will monitor the situation.
- c) Hedgerow outside Paget Hall - New growth on the hedge was restricting visibility for motorists turning from Cats Lane onto Hockland Road. This has now been resolved.
- d) Speeding in Kirkgate - Concern has been expressed about excessive speed of vehicles entering the village from Hannath Road. The new speed monitoring sign will be used to monitor the speed of vehicles on Kirkgate to ascertain whether enforcement action is required.
- e) Motorbikes along the North Level Main Drain - Motorbikes and quad bikes are being ridden along the section of the permissive path from Kirkgate Bridge to Church Lane Bridge. Police have been involved. The North Level District Internal Drainage Board is monitoring the situation.
- f) Caravan in Black Dyke - People appear to be living in a caravan in Black Dyke. This has been reported to the District Council.
- g) Dog bins near Black Dyke - A request for extra dog bins near Black Dyke has been received. Members agreed to install a bin near the junction of Black Dyke and Broad Drove East and to investigate the possibility of a further bin in Bees Lane.

009/19 Correspondence

The Clerk outlined the correspondence received since the last meeting, including the following:-

- Register of Interest declarations required by District Council within four weeks of election
- Notice of European Parliamentary elections
- Local Highway Improvement panel results
- PKF Littlejohn re external audit arrangements
- Information Commissioner re data protection renewal
- Reads Drainage & Groundworks re access to Pedosa, Kirkgate, from churchyard

010/19 Planning

- a) Updates on the outcomes of applications considered previously.

F/YR19/0056/F - Erection of a 2-storey side extension; changes to front bay windows; single-storey extensions to rear and front of existing dwelling, rendering of all external brickwork, involving demolition of existing utility, garage/garden store and wood store - Poplar Tree House, Cross Drove, Tydd St Giles

Parish Council response - Supported
Decision - Granted

F/YR19/0064/TRTPO - Felling 2no Sycamore trees covered by TPO 4/1975 - Langdale Lodge, 1 High Broadgate, Tydd St Giles
Parish Council response - Supported
Decision - Granted

F/YR19/0092/TRTPO - Fell 1no. Sycamore tree covered by TPO 4/1985 - The Smithy, Hockland Road, Tydd St Giles
Parish Council response - Not supported
Decision - Granted

The following applications are awaiting determination:

F/YR19/0178/F
F/YR19/0254/F
F/YR19/0266/RM

b) The following application has been received:-

F/YR19/0332/F - Erection of 1no attached 2-storey 2-bed dwelling and a single-storey rear extension to existing dwelling involving demolition of kitchen and garage and formation of parking area - The Palms, 4 High Broadgate, Tydd St Giles

Members considered this application and resolved not to support it on the grounds of over-development of the location and an inappropriate proposal that may lead to many more similar applications in the future.

c) The following planning appeal has been received:-

Town and Country Planning Act 1990, Appeal Under Section 78
F/YR18/0725/O - Land South West of Fern House, Swallow Lane, Four Gotes

The Planning Committee will consider the appeal and the information provided in the original application, some of which may have been misleading.

011/19 Street Lights

The condition survey carried out by Cable Test Ltd on the Council's street lights has not been published, so this item will be considered at the next meeting, subject to the necessary information being made available.

012/19 Finance

- a) Approval of internal accounts for 2018/19 - the accounts were approved.
- b) Approval of the Governance and Management Risk Assessment - the Risk Assessment was approved.
- c) Approval of the Annual Governance Statement 2018/19 - the Annual Governance Statement was approved.
- d) Approval of the Accounting Statements 2018/19 - the Accounting Statements were approved.
- e) Approval of the internal audit report - the internal audit report was approved. No issues were raised. Members noted the comments made by the auditor regarding the excellent standard of presentation of the records and clarity of explanations during the audit process and thanked the Clerk for his professionalism in the preparation and presentation of the accounting records.

f) Confirmation of the dates for the period for the exercise of public rights - the period will commence on Monday 17th June and end on Friday 26th July. The notice will be published on Friday 7th June.

g) Approval of the following payments:-

CGM Ltd (grounds maintenance)	£ 753.93
D A Gibbs (salary April and May).....	£ 600.00
Fenland District Council (bins).....	£ 86.74
East of England Ambulance Service (training).....	£ 360.00
Came & Company (insurance).....	£ 893.02
I Cooper (audit fee).....	£ 130.00
Information Commissioner (data protection fee).....	£ 35.00
CAPALC (subscription and data protection scheme)	£ 394.69
Wisbech Electrical (Community Centre)	£ 39.26
North Level District Internal Drainage Board (drainage rates).....	£ 451.34
E.On (phone box).....	£ 14.75
Cambridgeshire ACRE (subscription)	£ 57.00
	<u>£3,815.73</u>

RESOLVED - that the above payments totalling £3,815.73 be approved for payment.

013/19 Reports from Members

- a) Highways - Cllr Hale-Smith offered to collect the speed monitoring device to be provided by the County Council under LHI. Cllr Minney asked why Hockland Road had not been included in the initial list of locations to be covered by the device. It was felt that the bends in the road and the presence of parked cars led to slower speeds, but it could be added to the list in the future if required.
- b) Street Lighting - Cllr Minney expressed his frustration regarding the response times for lights reported as faulty. The Clerk explained that the anticipated response time during the summer months was 28 days.
- c) Churchyard - Access was allowed via the churchyard to the rear of a property in Kirkgate. This will be monitored to ensure that the site is restored to its original condition.
- d) Trees - Nothing to report.
- e) Allotments - Inspection and measuring of the allotments to take place soon.
- f) Foul Anchor - The defibrillator will be installed in the old phone box shortly.
- g) Community Centre - A further quote is being sought for the replacement external doors. The screed has been laid for the new changing room floor, but it is slow drying out. Heaters and dehumidifiers have been brought in. The intention is to approach the Grange Windfarm for funding to replace the wooden floor of the remaining changing room, the corridor and the officials' room. The lines will be painted on the disabled car park now that the warmer weather has arrived. The recent Race Night made a substantial profit. The new cooker has been installed. Wall-mounted ash trays are being made by a local craftsman to go on the walls outside each external door.
- h) Waterway Walk - A meeting will be arranged shortly. The Pumping Station will once again be open to the public on Saturday 14th September as part of the Heritage Open Weekend, with guided walks around Foul Anchor between the pumping demonstrations.

The new members of the Council accepted the following portfolio responsibilities:-

Churchyard - Cllr Doyle
Foul Anchor - Cllr Hillam
Communications - Cllr Maxwell

The Waterway Walk will be reported by the Clerk and by Cllr Sam Clark, as they are both members of the partnership group.

014/19 Date of Next Meeting

The next meeting of the Parish Council will take place on Thursday 11th July in the Community Centre, Broad Drove East, commencing at 7.15pm.

The meeting closed at 8.45pm