

# TYDD ST GILES PARISH COUNCIL

## Minutes of a Meeting of Tydd St Giles Parish Council held in the Community Centre on Thursday 11<sup>th</sup> November 2021

**Present** - Cllr T Doyle (Chairman), Cllr C Brooks, Cllr M Carter, Cllr B Luck, Cllr K Malin, Cllr G Mathias, Cllr A Renshaw, Cllr S King (CCC), Cllrs S Clark and C Seaton (FDC), D Gibbs (Clerk), S Almey, D Grainger, L Grainger, C Ross (Parishioners)

**Apologies for Absence** - None

**Public Time** - Mr Almey asked about the availability of allotments in the parish and the possibility of establishing a community allotment. Members agreed to give this request further consideration.

### **050/21 Chairman's Announcements**

None.

### **051/21 Urgent Items**

None.

### **052/21 Confirmation of Minutes**

- a) The Clerk advised members that item 037/21(d) of the draft minutes stated that the Chairman had spoken to the Street Pride leaders, but this conversation had not taken place. The minutes have been amended to record this fact.

RESOLVED - that the amended minutes of the meeting held on Thursday 9<sup>th</sup> September 2021 be agreed and signed as a true and accurate record.

- b) RESOLVED - that the minutes of the Planning Committee meeting held on Thursday 30<sup>th</sup> September 2021 be agreed and signed as a true and accurate record.
- c) RESOLVED - that the minutes of the Planning Committee meeting held on Thursday 21<sup>st</sup> October 2021 be agreed and signed as a true and accurate record.

Agenda items 039/21 and 045/21 below were brought forward at Cllr King's request and heard before the next item. Cllr King then left the meeting.

### **053/21 Matters Arising**

- a) Defibrillators - No update.
- b) Sutton Bridge Power Fund - A new lists of local contacts for the Fund has been published. There is no local contact for Tydd St Giles. As the power station is no longer in operation, no further funds will become available but the trustees will continue to distribute grants using funds already held.
- c) Parish Council e-mail accounts - Six members have set up their new accounts. The Clerk will visit the remaining one.
- d) Green Dog Walker scheme - The Chairman will discuss the distribution of the information leaflets with the Street Pride leaders.

- e) Drainage Issues - No update.
- f) Parking in Church Lane - The Clerk has delivered letters to the residents asking them not to park on the pavement.
- g) Parking at Church Lane, Hockland Road, Kirkgate junction - The Chairman discussed this matter with the Police. The Special Constabulary will be visiting schools to monitor parking issues and will be asked to include this location when they visit Kinderley School.
- h) Local Highway Improvements - An application has been submitted for a second MVAS speed monitoring device in the 2022/23 financial year.
- i) Dog waste bins - Hall Bank location to be confirmed.

#### **054/21 Police Matters**

The Chairman reported that he and the Clerk had attended two online meetings with the Wisbech Neighbourhood Sergeant and representatives of other parish councils. Anti-social behaviour in Wisbech remains a priority, but there has been a significant decrease in the use of e-scooters. The hare coursing season has started and Cambridgeshire Police will be working with neighbouring forces to disrupt coursers' activities by seizing their cars and dogs. The Special Constabulary will be tackling parking problems around schools. Next year marks the 40<sup>th</sup> anniversary of Neighbourhood Watch and the County Coordinator hopes to visit Parish Councils to discuss their work. Dogwatch will be launched to encourage dog owners to report suspicious behaviour whilst walking their pets.

Cllr Carter advised members that he had reported inconsiderate parking blocking Field Avenue. Cllr Mathias reported that the sign outside Blades Barbers had been vandalised.

#### **055/21 Cambridgeshire County Councillor Report**

Cllr King outlined the timetable for the introduction of civil parking enforcement in Fenland, which is scheduled to come into effect in October 2023. Enforcement will focus on the towns, but will also extend to the villages and outlying areas, especially at locations such as schools.

The recent focus on sustainable transport has resulted in a number of bridleways being resurfaced as cycle routes, making them less suitable for equestrian use. Cllr King has asked the Highways and Transport Committee to review this practice.

#### **056/21 Fenland District Councillor Reports**

Cllr Seaton reported that the District Council is working with the County Council on the introduction of civil parking enforcement. The second phase consultation on the cycling, walking and mobility strategy will commence shortly.

The Local Government Boundary Commission is reviewing the district ward boundaries in Fenland to ensure that each councillor represents roughly the same number of electors. This will result in a small increase in the number of councillors. Members and residents are encouraged to express their views on the proposals.

#### **057/21 Clerk's Report**

The Clerk outlined the meetings attended and correspondence received since the last meeting, including the following:-

a) Meetings

*Wisbech Neighbourhood Police - 10 September and 22 October*  
*ACRE Annual General Meeting - 29 September*  
*ACRE/County Council briefing on Queen's Green Canopy - 26 October*

b) Correspondence

*Cambridgeshire and Peterborough Combined Authority*

*Local Transport & Connectivity Plan consultation to 28 November*  
*Monthly updates*

*Cambridgeshire County Council*

*Local Councils Conference date 14 January 2022*

*Highway events diary*

*Fenland Accessibility Study - stakeholder engagement - deadline 12 November*

*Her Majesty's Platinum Jubilee celebrations*

*Temporary traffic orders Hockland Road 8/11 to 12/11 and 30/11 to 2/12, and others*

*Online flood training for community groups*

*Fenland District Council*

*£48,500 grant for new trees*

*Online recycling skills course for residents*

*Local Council Tax reduction scheme consultation - deadline 5 December*

*Play area makeovers at March and Parson Drove*

*Place Shaping workshops - 18 November*

*Community Safety Partnership engagement events on YouTube*

*Winter energy advice and Covid support*

*Community Carol Service invitation - 3 December*

*Citizens Advice Rural Cambs new office opening*

*Street light repairs and maintenance service level agreement extension*

*Customer Services awarded gold standard again*

*Covid pass fraud*

*Cambridgeshire ACRE*

*Home Energy Support Service public event - 1 December*

*Cambridgeshire & Peterborough Against Scams Partnership*

*Latest scams*

*Cambridgeshire & Peterborough Independent Commission on Climate*

*"Fairness, nature and communities: addressing climate change" report launch*

*Local Government Boundary Commission for England*

*Consultation on ward boundaries for Fenland District Council*

*PKF Littlejohn LLP*

*External audit report and conclusion of audit*

*Road Victims Trust*

*Remembrance Service - 21 November*

*Support Fenland*

*Networking events and workshops*

**058/21 Working Groups**

a) Communications - No members of the public have come forward to join this group. It was agreed that the group will be suspended.

b) Play Area - Cllr Mathias explained that members are undertaking research on equipment and suppliers, as well as funding sources. The recent tour of local facilities was useful in highlighting some of the possibilities and challenges. The group will meet shortly to review progress and consider possible budgetary provision for the forthcoming financial year.

### **059/21 Data Gathering and Digital Mapping**

- a) Cllr Luck reported that he is gathering many different data sources for inclusion in the mapping system.
- b) Cllr Luck attended a demonstration of the Parish Online mapping system and signed up for a 30-day trial. Having used the system, he recommended that the Council subscribes to Parish Online at a cost of £72 per annum. Members agreed to this.

### **060/21 Member and Parishioner Issues**

- a) Damage to play equipment - One of the corner posts of the wooden multi-play tower is broken. The manufacturer has quoted £500 for the repair. Members agreed to proceed with this. The item would benefit from a coat of paint in suitable weather.
- b) Maintenance of the Churchyard - Parts of the churchyard have become overgrown with brambles, nettles and buddleia. The Clerk was asked to contact the Community Payback team to ascertain whether they could assist in clearing these areas.
- c) Allotments - see Public Time.
- d) Foul Anchor notice board - It was suggested that a larger notice board be provided at Foul Anchor to replace the existing board and that arrangements be put in place to ensure that relevant and up-to-date information is displayed. The Clerk reminded members that there is an overgrown area adjacent to the War Memorial that could be brought back into use and the new notice board could be placed in this area. The involvement of the Community Payback team could facilitate this.
- e) The Queen's Green Canopy - The Clerk informed members that this element of next year's Jubilee celebrations had already opened and trees are available for planting this winter. The WI would like to plant a tree to celebrate the centenary of the Isle of Ely Federation. Members agreed, subject to a suitable location being identified.

### **061/21 Brigstock & Wren's Charity**

Members considered the appointment of two Trustees to the charity for a term of 4 years, in accordance with clause 7 of the charity's governing document. They resolved to appoint Malcolm Carter and Terence Brown.

### **062/21 Policies and Procedures**

Members considered the following draft policy and procedure documents prepared by the Clerk:-

- a) Grievance policy.
- b) Disciplinary policy.
- c) Complaints procedure.

They resolved to adopt the three documents.

### **063/21 Street Lights**

Members considered the invitation from Fenland District Council to extend the street light repairs and maintenance service level agreement for a further two years to July 2023. They agreed to the extension.

## 064/21 Portfolio Responsibilities

The Chairman proposed that this item be deferred until the next meeting and members agreed.

## 065/21 Finance

a) The Clerk presented the financial statement as at the end of October, showing income of £20,443.48, expenditure of £21,278.61, resulting in a shortfall of £835.13, and funds held of £38,240.00.

b) Members noted the following sums received since the last meeting:-

Barclays Bank (interest).....	£	0.60
Fenland District Council (precept).....	£	6,000.00
H & C Howlett (rent).....	£	2,967.17
R Horspool (rent).....	£	1,953.69
J Squire (rent).....	£	730.20
	£	<u>11,651.66</u>

c) Members ratified the following payments made since the last meeting:-

D Gibbs (salary October).....	£	716.03
CGM Group (East Anglia) Ltd (grounds maintenance).....	£	414.62
PKF Littlejohn LLP.....	£	240.00
CGM Group (East Anglia) Ltd (grounds maintenance).....	£	414.62
Brigstock & Wren's Charity.....	£	135.00
Tydd St Giles CC & RG (hall hire).....	£	60.00
March Stationery & Print (calendars).....	£	384.19
	£	<u>2,364.46</u>

d) Members approved the following payments:-

D Gibbs (salary November).....	£	716.03
Parish Online (digital mapping).....	£	86.40
	£	<u>802.43</u>

e) Members considered the report of the External Auditor. There were no matters requiring their attention.

f) The Clerk reminded members that the budget for the 2022/23 financial year must be agreed at the next meeting, so items for inclusion must be submitted before that date.

## 066/21 Reports from Members

a) Highways - Nothing to report.

b) Street Lights - Cllr Luck reported that he continues to monitor the street lights and report them for repair when necessary.

c) Churchyard - Nothing to report.

d) Trees - The Council is responsible for several trees along High Broadgate, at least one of which requires attention. Cllr Carter will obtain quotes.

e) Foul Anchor - Nothing to report.

f) Community Centre - Regular hirers have resumed their bookings and dances and bingo are taking place. A Halloween event took place in October and there is a Christmas Fair in December.

The Management Committee is looking for ways to reduce energy usage to compensate for the recent increases in price. Cllr Mathias asked whether the committee has an energy performance certificate for the building and whether more insulation might be an option. Cllr Carter will obtain an EPC.

g) Waterway Walk - Nothing to report.

**067/21 Date of Next Meeting**

The next meeting of the Parish Council will take place on Thursday 13<sup>th</sup> January 2022 at 7.30pm in the Community Centre. The meeting closed at 8.50pm