

# TYDD ST GILES PARISH COUNCIL

*Parrock View, 358 High Road, Newton-in-the-Isle, PE13 5HS*

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Clerk D Gibbs

4th May 2019

To all Members of the Council

You are hereby summoned to attend the next meeting of Tydd St Giles Parish Council, which will be held in the small room at the Community Centre on **Thursday 9<sup>th</sup> May 2019, following the Parish Assembly**, for the purpose of transacting the following business.

Members of the public and press are invited to attend this meeting. A period not exceeding 15 minutes is made available at the beginning of the meeting, where residents so require, to enable a Public Forum to take place.

Yours sincerely

*D Gibbs*

Clerk/Proper Officer

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## A G E N D A

All members are reminded that they need to declare any personal or prejudicial interest and reason before an item discussed at this meeting, under the Model Code of Conduct Order 2001 No 3576.

### **1. Apologies for Absence**

*To receive and consider apologies for absence on behalf of those members not present.*

### **2. Annual Meeting of the Parish Council**

- a) Vacancy in the office of Councillor to be filled by co-option*
- b) Delivery of declaration of acceptance forms by Councillors*
- c) Election of Chair and signing of declaration of acceptance*
- d) Election of Vice Chair and signing of declaration of acceptance*
- e) Confirmation of administrative arrangements for the forthcoming year*
- f) Review and confirmation of standing orders and financial regulations*
- g) Confirmation of insurance arrangements*
- h) Review of the Council's subscriptions to other bodies*
- i) Confirmation of the Council's register of assets as at 31<sup>st</sup> March 2019*
- j) Confirmation of meeting dates for the municipal year*

### **3. Urgent Items**

*The Chairman to report upon additional items for consideration which the Chairman deems urgent by virtue of the special circumstances now specified.*

### **4. Confirmation of Minutes**

*To consider and confirm the minutes of the meeting held on the 14<sup>th</sup> March 2019.*

## **5. Matters Arising**

*To receive updates on the following items:*

- a) Defibrillators - minute 777/18(a)
- b) Local Highway Improvements - minute 777/18(b)
- c) Sapphire Close - minute 777/18(c)
- d) Fly tipping of conifer branches - minute 777/18(d)
- e) Black Dyke footbridge - minute 777/18(e)
- f) Sutton Bridge Power Fund - minute 781/18
- g) Closure of the Churchyard - minute 782/18
- h) Foul Anchor bins - minute 786/18(f)

## **6. Police Matters**

*To receive reports from Cambridgeshire Police.*

## **7. Cambridgeshire County Councillor Report**

*To receive a report from Cllr Simon King.*

## **8. Fenland District Councillor Report**

*To receive reports from Cllrs Samantha Clark and Chris Seaton.*

## **9. Parishioner Issues**

*To discuss matters brought to the attention of the Council by Parishioners.*

- a) Street Pride planters
- b) Parking outside Kinderley School
- c) Hedgerow outside Paget Hall
- d) Speeding in Kirkgate
- e) Motorbikes along the North Level Main Drain
- f) Caravan in Black Dyke
- g) Dog bins near Black Dyke

## **10. Correspondence**

*To report on correspondence received, as follows:*

*Fenland District Council re Notice of Election*

*European Parliamentary Elections*

*Register of interests declarations*

*Cambridgeshire County Council - Cambridgeshire Matters newsletter*

*Highway Events Diary*

*Highways and street lighting surveys*

*Street Lighting Attachments Policy*

*Stronger for Longer posters and leaflets*

*Local Highway Improvements panel results*

*Highways re design for 2019/20 LHI project*

*Adult learning courses*

*Cambridgeshire Community Foundation re Healthy Fenland grant fund*

*Keep Britain Tidy re Great British Spring Clean*

*Cambridgeshire ACRE re survey of Clerks and Councillors 2019*

*Ivan Cooper re internal audit*

*PKF Littlejohn re external audit*

*Salvation Army re recycling bins*

*Cambridgeshire Police - monthly updates*

*Came & Co re insurance renewal*

*Information Commissioner re Data Protection renewal*

*CAPALC re training and events*

*Thomas Doyle, Helen Hillam and John Maxwell re vacancies on the Parish Council*

*Reads Drainage & Groundworks re access to Pedosa, Kirkgate from churchyard*

## 11. Planning

- a) *To report on planning applications received since the last meeting and the outcome of applications previously considered.*

F/YR19/0056/F - Erection of a 2-storey side extension; changes to front bay windows; single-storey extensions to rear and front of existing dwelling, rendering of all external brickwork, involving demolition of existing utility, garage/garden store and wood store - Poplar Tree House, Cross Drove, Tydd St Giles  
Parish Council response - Supported  
Decision - Granted

F/YR19/0064/TRTPO - Felling 2no Sycamore trees covered by TPO 4/1975 - Langdale Lodge, 1 High Broadgate, Tydd St Giles  
Parish Council response - Supported  
Decision - Granted

F/YR19/0092/TRTPO - Fell 1no. Sycamore tree covered by TPO 4/1985 - The Smithy, Hockland Road, Tydd St Giles  
Parish Council response - Not supported  
Decision - Granted

F/YR19/0178/F - Erection of a 2-storey 4-bed dwelling involving demolition of existing dwelling - Aylesbury Farm Bungalow, Sutton Road, Four Gotes  
Parish Council response - Supported  
Decision - Pending

F/YR19/0254/F - Change of use of land to include siting of 3no Leisure Homes (retrospective) - Tydd St Giles Golf and Leisure Centre, Kirkgate, Tydd St Giles  
Parish Council response - No objection  
Decision - Pending

F/YR19/0266/RM - Reserved Matters application relating to detailed matters of access, appearance, landscaping, layout and scale pursuant to outline permission (F/YR17/0967/O and appeal APP/D0515/W/18/31) for the erection of a 2-storey 4-bed dwelling with garage; 2.4 metre high wall and 1.2 metre high post and rail fence - Land North of The Gables, High Broadgate, Tydd St Giles  
Parish Council response - No objection  
Decision - Pending

- b) *To consider the following planning application:*

F/YR19/0332/F - Erection of 1no attached 2-storey 2-bed dwelling and a single-storey rear extension to existing dwelling involving demolition of kitchen and garage and formation of parking area - The Palms, 4 High Broadgate, Tydd St Giles  
Parish Council response due - to be confirmed

- c) *To consider the following planning appeal:*

Town and Country Planning Act 1990, Appeal Under Section 78  
F/YR18/0725/O - Land South West of Fern House, Swallow Lane, Four Gotes  
Parish Council response due - 6<sup>th</sup> June

## 12. Street Lights

*To receive the condition survey of the parish street lights and agree a programme of replacement.*

## 13. Finance

- a) *To approve the internal accounts for 2018/19*  
b) *To review and approve the Governance and Management Risk Assessment*  
c) *To approve the Annual Governance Statement 2018/19*  
d) *To approve the Accounting Statements 2018/19*  
e) *To approve the Internal Audit Report and agree an action plan to address issues raised (if any)*  
f) *To confirm the dates of the period for the exercise of public rights*

g) *To approve the following payments:*

CGM Ltd (grounds maintenance) £414.62 + £339.31.....	£	753.93
D Gibbs (salary April and May).....	£	600.00
Fenland District Council (bins).....	£	86.74
East of England Ambulance Service (training).....	£	360.00
Came & Company (insurance).....	£	893.02
I Cooper (audit fee).....	£	130.00
Information Commissioner (data protection fee).....	£	35.00
CAPALC (subscription and data protection scheme).....	£	<u>394.69</u>
	£	3,253.38

#### 14. Reports from Members

*To receive the following updates from members of the Council:*

- a) Highways - Cllr Hale-Smith
- b) Street Lighting - Cllr Minney
- c) Churchyard - Clerk
- d) Trees - Cllr Carter
- e) Allotments - Cllr Mallett
- f) Foul Anchor - Clerk
- g) Community Centre - Cllr Carter
- h) Tydd Waterway Path - Clerk

#### 15. Date of Next Meeting

*To confirm the date of the next meeting of the Parish Council:*

**Thursday 11<sup>th</sup> July 2019 at 7.15pm**