

TYDD ST GILES PARISH COUNCIL

Parrock View, 358 High Road, Newton-in-the-Isle, PE13 5HS

Tel 01945 870083 ~ Mobile 07932 191050 ~ Email clerk@tyddstgilesparishcouncil.org.uk

Clerk D Gibbs

5th September 2025

To all Members of the Public and Press

You are invited to attend a Meeting of Tydd St Giles Parish Council, which will be held in the Community Centre on **Thursday 11th September 2025 at 7.30pm**, for the purpose of transacting the following business.

Members of the public and press are invited to attend this meeting. A period not exceeding 15 minutes is made available at the beginning of the meeting, where residents so require, to enable a Public Forum to take place.

Yours sincerely

D Gibbs

Clerk/Proper Officer

A G E N D A

All members are reminded that they need to declare any personal or prejudicial interest and reason before an item discussed at this meeting, under the Model Code of Conduct Order 2001 No 3576.

Apologies for Absence

To receive and consider apologies for absence on behalf of those members not present.

036/25 Chairman's Announcements

To receive such announcements as the Chairman may wish to make to the Council.

037/25 Public Forum

To receive representations from members of the public regarding issues pertinent to the Council.

038/25 Urgent Items

The Chairman to report upon additional items for consideration which the Chairman deems urgent by virtue of the special circumstances now specified.

039/25 Confirmation of Minutes

To consider and confirm the minutes of the Parish Council meeting held on Thursday 10th July.

040/25 Matters Arising

To receive updates on the following items:

- a) Bus service - minute 023/25(a)*
- b) Community Gritting scheme - minute 023/25(b)*
- c) Community Speed Watch group - minute 023/25(c)*
- d) Bird deflectors on overhead power lines - minute 023/25(d)*
- e) Former Village School - minute 023/25(e)*

- f) *Water quality in the Shire Drain - minute 023/25(g)*
- g) *Overgrown wasteland between Newgate Road and Field Avenue - minute 023/25(h)*
- h) *Parking outside Kinderley School - minute 029/25(a)*

041/25 Police Matters

To receive a report on policing matters in the area since the last meeting.

042/25 Cambridgeshire County Councillor Report

To receive a report from Cllr Andy Osborn.

043/25 Fenland District Councillor Report

To receive reports from Cllrs Brenda Barber, Samantha Clark and Chris Seaton.

044/25 Clerk's Report

To receive a report on meetings attended and correspondence received.

045/25 Reports from Members

To receive updates on the following matters from the Clerk and members of the Council:

- a) *Cllr Allen - Communications, Foul Anchor and Four Gotes*
- b) *Cllr Carter - Community Centre and play equipment*
- c) *Cllr Connell - Highways*
- d) *Cllr Malin - Armed forces and flooding*
- e) *Cllr Clifton - Public rights of way, churchyard and trees*
- f) *Cllr Slade - Street lights and parish assets*

046/25 Member and Parishioner Issues

To discuss the following matters brought to the attention of the Council by Members or Parishioners:

Churchyard grass cutting - request to cut additional area

047/25 Play Equipment

- a) *To approve a quote from Online Playgrounds for the service and re-tension of the aerial cableway.*
- b) *To consider options for the installation of the fence around the under 5s play area.*

048/25 Community Centre

- a) *To approve a quote from Emmerson Doors Ltd for the replacement of the fire door in the south east corner of the Community Centre.*
- b) *To approve the submission of an application to the National Lottery Awards for All programme for funds to repair and recoat the roof of the Community Centre.*

049/25 Planning

To consider the following applications and agree a response to the planning authority:

- a) *F/YR25/0596/RM - Reserved Matters application relating to detailed matters of appearance, landscaping, layout and scale pursuant to outline permission F/YR23/0935/O to erect 1 x dwelling and the formation of an access - Land North of Greenacres, Hannath Road, Tydd Gote*
- b) *F/YR25/0641/CERTLU - Certificate of Lawfulness (Existing): Change of use of land for the siting of 1 x residential mobile home - Land at Crane Cottage, Cross Drove, Tydd St Giles*

050/25 Consultations

To note the following current surveys and consultations from statutory partners and formulate an appropriate response if required:

- a) *Local Nature Recovery Strategy - Cambridgeshire County Council*
- b) *Local Government Reorganisation Option A - Cambridgeshire County Council*

051/25 Policies

To consider for adoption the draft Information Technology Policy.

052/25 Finance

a) *To receive an updated financial statement for the period to the end of August*

b) *To note the 2025/26 Local Government pay settlement*

c) *To note the following sum received since the last meeting:*

Grange Wind Farm (grant) £ 2,500.00

d) *To ratify the following payments issued since the last meeting:*

NEST (pension contributions) £ 302.86

HMRC (tax and national insurance) £ 190.92

North Level District Internal Drainage Board (drainage rates) £ 640.42

S C Hubbard (allotment preparation)..... £ 60.00

J Heanes Electrical (allotment preparation)..... £ 135.00

Nurture Landscapes Ltd (grass cutting)..... £ 575.89

e) *To approve the following payments:*

D Gibbs (salary August and September) £ 1,542.09

Nurture Landscapes Ltd (grass cutting)..... £ 575.89

053/25 Date of Next Meeting

To confirm the date and time of the next meeting of the Council:

Thursday 13th November at 7.30pm is suggested.

054/25 Confidential Item

To resolve to exclude the press and public from the following item by reason of the confidential nature of the business to be transacted, in accordance with the Public Bodies (Admission to Meetings) Act 1960, paragraph 1(2).

Management of land assets.

TYDD ST GILES PARISH COUNCIL

Minutes of a meeting of Tydd St Giles Parish Council held in the Community Centre on Thursday 10th July 2025

Present - Cllr K Malin (in the Chair), Cllr M Connell, Cllr L Slade, Cllr A Osborn (CCC), D Gibbs (Clerk), 8 members of the public

Apologies for Absence - Cllr T Brown, Cllr M Carter, Cllr G Clifton, Cllr B Barber (FDC), Cllr S Clark (FDC), Cllr C Seaton (FDC)

019/25 Chairman's Announcements

None.

020/25 Public Forum

A resident enquired about the grass cutting schedule for the Recreation Ground. The Clerk will check.

021/25 Urgent Items

None.

022/25 Confirmation of Minutes

RESOLVED - that the minutes of the Annual Parish Council meeting held on Thursday 8th May be agreed and signed as a true and accurate record.

023/25 Matters Arising

- a) Bus service - No update.
- b) Community Gritting scheme - Still awaiting the delivery of the equipment.
- c) Community Speed Watch group - The group is ready to start work once the volunteers have completed the online training and completed their registration forms.
- d) Bird deflectors on overhead power lines - UK Power Networks will visit to assess the site.
- e) Former Village School - The Clerk is preparing a report for submission to the District Council.
- f) Planning Committee and Parish Land Committee Terms of Reference - Members resolved to adopt the revised documents.
- g) Water quality in the Shire Drain - The Clerk has mapped possible sources of pollution and spoken to the North Level District Internal Drainage Board. Further investigation is required.
- h) Overgrown wasteland between Newgate Road and Field Avenue - No work has taken place. The Clerk will contact Clarion Housing Group for an update.
- i) Overgrown watercourse adjacent to Sapphire Close - The Clerk has discussed this with the North Level District Internal Drainage Board who have confirmed that it is a riparian watercourse, meaning that each of the adjoining owners or tenants is responsible for maintaining a part of the watercourse adjacent to their land.

024/25 Police Matters

The Clerk reported that Cambridgeshire Constabulary has reintroduced the practice of designated neighbourhood officers. PC David Lovitt is the designated officer for Tydd St Giles and will be attending events in the village to provide opportunities for residents to voice their concerns.

025/25 Cambridgeshire County Councillor Report

Cllr Osborn explained that he had nothing to report in Tydd St Giles, but mentioned that he is working to speed up the repairs to Clough Cross Bridge in Parson Drove.

026/25 Fenland District Councillor Reports

In the absence of the District Councillors, the Clerk reported that the Pride in Fenland awards ceremony had taken place and that Jane Melloy, a resident of the Parish, had received a Lifetime Achievement Award for her many roles in the local community.

027/25 Clerk's Report

The Clerk reported on meetings attended and correspondence received, including a National Grid consultation on the Eastern Green Link proposals. He reminded Members that a consultation on the Grimsby-Walpole proposal will take place in the Community Centre on 19 July.

Correspondence included traffic order for a closure of Cross Drove on 8 August, confirmation of the timing of the County Council's Local Highway Improvements applications, which will be presented to the Highways and Transport Committee meeting on 14 October, followed by technical assessment by the end of June 2026, to be delivered by Christmas 2026, an appeal for Food Waste volunteers to promote the new household food waste collection service in local communities, the election of Cllr Brenda Barber as Chair and Cllr Sam Clark as Vice Chair of the District Council, the release of a new edition of Local Councils Explained by the National Association of Local Councils, advance notification of Anglian Water's main replacement works affecting several roads in the Parish during the autumn, and Conrad Energy notification of abnormal loads passing along the A1101.

028/25 Reports from Members

- a) Cllr Allen - Communications, Foul Anchor and Four Gotes - In Cllr Allen's absence, there was no report.
- b) Cllr Carter - In Cllr Carter's absence, there was no report.
- c) Cllr Connell - Highways - The surface dressing of Church Lane has been completed. It was also reported that the surface dressing of the B1165 from the Church to Tretton Bridge and the whole of Hockland Road will take place in summer 2026. Preparatory work will start either this autumn or early spring.
- d) Cllr Malin - Armed forces and flooding - Nothing to report.
- e) Cllr Clifton - Public rights of way, churchyard, trees - In Cllr Clifton's absence, there was no report.
- f) Cllr Slade - Street lights and parish assets - The new street light in Kirkgate has been installed to illuminate the crossing between the two pavements. Cllr Slade and the Clerk carried out a visual inspection of all of the lights and identified nine older bracket lights to be upgraded using funds allocated in this year's budget.

029/25 Member and Parishioner Issues

- a) Parking at Kinderley School - extension of zig-zag lines. Following the surface dressing of Church Lane, the original zig-zag lines were repainted, however it was noted that the school now has a new pedestrian entrance in the southern corner of the site which has no parking restrictions outside. It has been suggested that the zig-zag lines should be extended to encompass this area. It is not clear whether this request came from the school, so the Clerk was asked to liaise with the Headteacher.
- b) Vacant allotments - weed growth and future use. There are three allotments that are currently unoccupied and the tenants of the occupied allotments have complained about weed growth and blown seed. A long term solution is required. Cllr Malin suggested that the Land Committee be asked to resolve this matter.
- c) Sapphire Close - vacant properties. The Clerk reported that two properties had become vacant in Sapphire Close and that there is significant interest from applicants with a qualifying local connection to the Parish, so it is likely that both properties will be allocated under the local occupancy scheme. Clarion Housing Group is evaluating the applications and will allocate the properties accordingly.

030/25 Annual Parish Meeting

There was no specific feedback.

031/25 Play Equipment Inspection

There were no significant matters of concern. The aerial ropeway requires further inspection, including dismantling, examination and re-tensioning of the cable. Members asked the Clerk to make the necessary arrangements.

032/25 Street Lights

Cllr Slade reminded Members that a street light has been found at the junction of Hannath Road and Sutton Road, Tydd Gote that does not appear on any previous records and therefore is not maintained by anybody. Members reiterated their previous view that this light appears to be a County Council light and the Parish Council has no interest in adopting it.

033/25 Planning

- a) F/YR25/0443/F - Erect a single-storey side extension to existing dwelling - Foxs Barn, Hall Bank, Tydd St Giles.

Members resolved to offer no objection.

- b) F/YR25/0495/F - Erect 1 x self-build/custom build dwelling with garage, and a detached ancillary annexe involving the demolition of existing dwelling - Poplar Tree Farm, Cross Drove, Tydd St Giles.

Members resolved to offer no objection.

- c) F/YR25/0256/F - Erect 1 x dwelling and garage - Land North of Hollingworth House, fronting Cats Lane, Tydd St Giles (re-consultation).

The Council objected to this application in response to the original consultation in April and the minor amendments now proposed have no bearing on the substance of that objection. Members resolved to reiterate their previous objection.

034/25 Consultations

Members considered the following consultations and resolved accordingly:

- a) Local Government Reorganisation - Members discussed the three options. No response required.
- b) Public Rights of Way Hierarchy - Members agreed to examine the documentation in more detail to determine a response.
- c) Grimsby to Walpole Stage 2 consultation - Opportunity to respond through the forthcoming public consultation event.
- d) Great Collaboration climate and environmental survey - The Clerk will respond to the initial survey.

035/25 Finance

- a) The Clerk presented the financial statement as at the end of June showing income of £15,871.20, expenditure of £14,732.68, resulting in a surplus of £1,138.52 and funds held of £50,502.33.

- b) Members noted the quarterly bank reconciliation for the period to the end of June.

- c) Members noted the following sums received since the last meeting:-

Barclays Bank (interest).....	£ 62.36
Fenland District Council (concurrent functions grant)	£ 2,791.00
Fenland District Council (recycling credits).....	£ 167.84

- d) Members ratified the following payments issued since the last meeting:-

Fenland Leisure Products Ltd (play equipment).....	£11,180.40
NEST (pension contributions)	£ 302.86
Information Commissioner (registration)	£ 47.00

- e) Members approved the following payments:-

D Gibbs (salary June and July)	£ 1,547.94
Nurture Landscapes Ltd (grass cutting)	£ 1,599.69
Fenland District Council (street lighting)	£ 7,800.09
CAPALC Ltd (subscription)	£ 517.37
Tydd St Giles CC&RG (hall hire)	£ 138.00

The Clerk advised Members that in previous years the Council has opted to transfer the recycling credits payment to the Community Centre charity. Members discussed the need to identify funds to address the allotment issues highlighted under 029/25(b) and resolved to allocate the recycling credits to the Land Committee for this purpose.

- f) Members noted the contract price increase of 8% from Nurture Landscapes Ltd with effect from 1st July.

036/25 Date of Next Meeting

The next meeting of the Parish Council will take place on Thursday 11th September 2025 at 7.30pm in the Community Centre.

The meeting closed at 8.05pm

Agenda Item No.	044/25	TYDD ST GILES PARISH COUNCIL
Meeting Date	11 September 2025	
Report Title	Clerk's Report	

1. Purpose of Report

To report on meetings attended and correspondence received.

2. Key Issues

Meetings attended:

National Grid Grimsby-Walpole consultation - 19 July

Diocese of Ely Festival Churches webinar - 23 July

Neighbourhood Police Officer - 25 July

Correspondence received:

Cambridgeshire County Council

Roadworks and events bulletins

Traffic order for the closure of Black Dyke, Park Road and Black Lane - 1 September to 24 October

Traffic order for pre surface dressing works in Hockland Road and Cats Lane - 1 October onwards

Cambridgeshire Matters newsletter

Local Area Energy Plan

Local Nature Recovery Strategy

Local Government Reorganisation Option A

Fenland District Council

The Fenlander newsletter

Local government reorganisation update

Travel Buddies project expands

Electoral canvass begins

Chairman's Civic Reception invitation - 19 September

Chairman's Coffee Morning invitation - 23 October

Children's Safety Zone events successful

New water feature in Wisbech Park

FDC supports flying flags

Workwell Fenland promotion

Golden Age Fair, Wisbech St Mary - 26 September

£400 fine and criminal record for allowing waste to be fly-tipped

National Association of Local Councils - Events update, Chief Executive's bulletin

CAPALC - Bulletin, awards, conference, local government pay award, training,
NALC/ACRE flooding survey

Cambridgeshire and Peterborough Combined Authority - Members newsletter

Cambridgeshire ACRE - Staying in Touch newsletter, community buildings advice service,
Macmillan community cancer project, AGM

NHS Cambridgeshire and Peterborough - Integrated care newsletter

Anglian Water - Water main replacement

Report Author	Dave Gibbs
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Cambridge CVS - Support Fenland update, Doddington survey

Green Energy Switch - Free home energy visit, LEAP free appliance scheme, free EV charger installation

Helen Symmons - new audit requirements for 2026

Queen Elizabeth Hospital - Modernising our hospital newsletter

Cambridge Children's Hospital - Appointment of construction partner

3. Recommendations

Members note the report.



Ground cover(See also ehancement of biodiversity)

LOW LEVEL GROUND COVER PLANTING

Planting to be a mix of

Cornus canadensis dwarf cornel A rhizomatous herbaceous perennial forming a wide mat of oval leaves borne in whorls on erect stems 10-15cm in height, 0.5-1.0m spread. Conspicuous oval white bracts surround greenish flowers in late spring and early summer, followed by red berries.

lesser periwinkle 'Bowles's Variety' A vigorous, evergreen mat-forming perennial to 20cm in height, with dark green, ovate leaves and violet-blue flowers 2.5-3cm in width, 0.5-1.5m spread

Potentilla nepalensis 'Miss Willmott' A clump-forming perennial to 35cm in height, with dark green leaves composed of five broad leaflets. Branched stems bear loose clusters of dark-centred cherry-pink flowers 2.5cm in width, suffused yellow, with darker pink centres, produced throughout summer, 0.5-1.0m spread.

Shrub Planting(See also ehancement of biodiversity)

SHRUB PLANTING

berberis vulgaris Common barberry A deciduous, prickly shrub reaching 2-3m in height. Clusters of hanging orange-yellow flowers are borne in late spring to early summer, followed by red, ovoid fruits. Twigs are grooved and prickles usually 3-forked. Leaves are green, entire, small-toothed and occur in groups. Spread 1.5-2.5m.

English Lavender - *Lavandula angustifolia* A compact, evergreen shrub to about 45cm with narrow, strongly aromatic, grey-green foliage and dense, terminal spikes of violet-blue flower spikes in summer. Spread 0.25-0.5m.

Suddleja davidii Nanho Purple, A compact shrub with lance-shaped leaves and fragrant, light purple flowers in dense cylindrical panicles in summer and autumn Ultimate height 1.5–2.5 metres, Spread 1.5-2.5m.

Lorsythia Intermedia A bushy, deciduous shrub to 1.5m high and wide, with elongated, smooth, occasionally 3-lobed leaves and bearing deep, bright yellow flowers, 2.5-3.5cm across, in groups of 2-3 in early to mid-spring before the leaves. Spread 1-1.5m.

Planting Area	Type	Amount	Plantingsize	Planting Cts
GC1	Cornus canadensis	3	1.5 litre pot	1000mm cts
	Potentilla nepalensis 'Miss Wilmott'	3	1 litre plot	900mm cts
	Vinca minor Bowles variety Lesser periwinkle	3	1 litre pot	600mm cts

PLANTING TO BE CARRIED OUT IN THE FIRST PLANTING SEASON AFTER COMPLETION

Planting Area	Type	Amount	Planting size	Planting Cts
SP1	Berberis	4	2 litre pot	1,000m cts
	Vulgaris			
	English	4	2 litre pot	500mm cts
	Lavender			
	Buddleja Davidii	3	3.0 litre pot	1,500m cts
	Forsythia	2	3.0 litre pot	750mm cts
	Intemedial			

B - Client revisions - 30/06/2025 A - Client revisions - 18/06/2025 REVISIONS		
JOB NO.	PAPER SIZE	DATE
7153/01B	A1	MAY 2025

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CLIENT
MR & MRS DIX

PROJECT
PROPOSED DWELLING

SITE
LAND AT CHESTNUT COTTAGE
HANNATH ROAD
TYDD GOTE
CAMBS
PE13 5NA

DRAWING

PLANNING DRAWING 1



PETER HUMPHREY
ASSOCIATES

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E-MAIL: info@peterhumphrey.co.uk
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Proposed Front Elevation 1:100

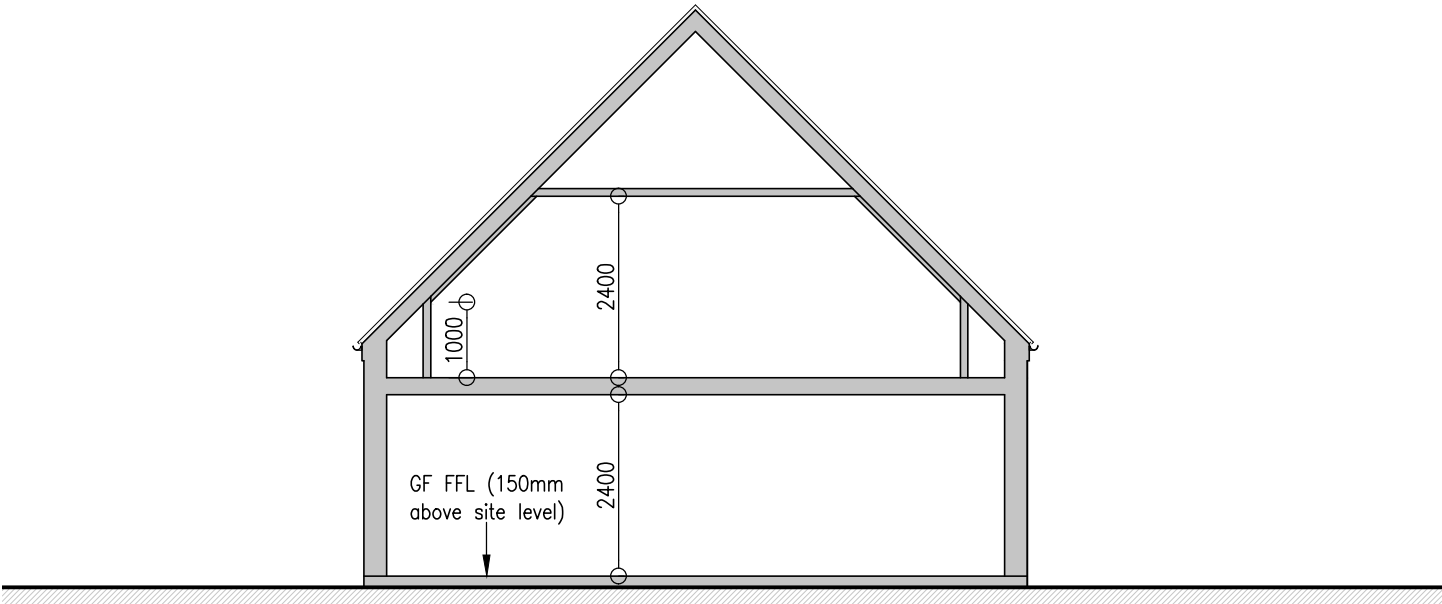
Proposed Side Elevation 1:100

Proposed Rear Elevation 1:100

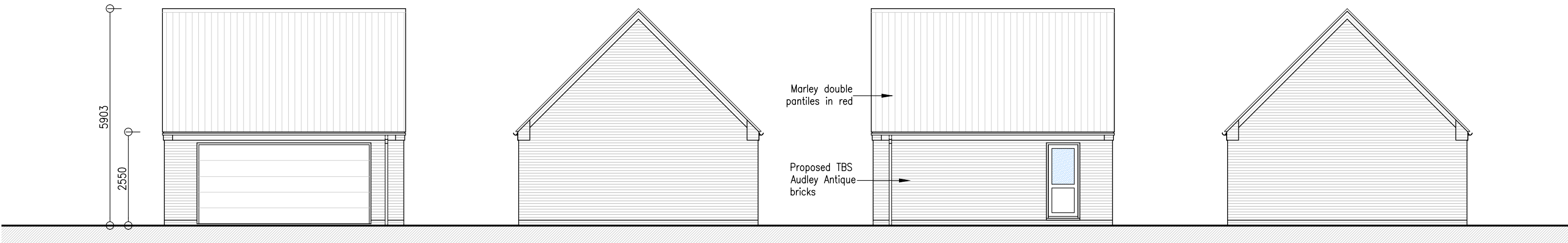
Proposed Side Elevation 1:100



Proposed Front Elevation 1:100 (Dwelling & Garage)



Proposed Dwelling Section A-A 1:100

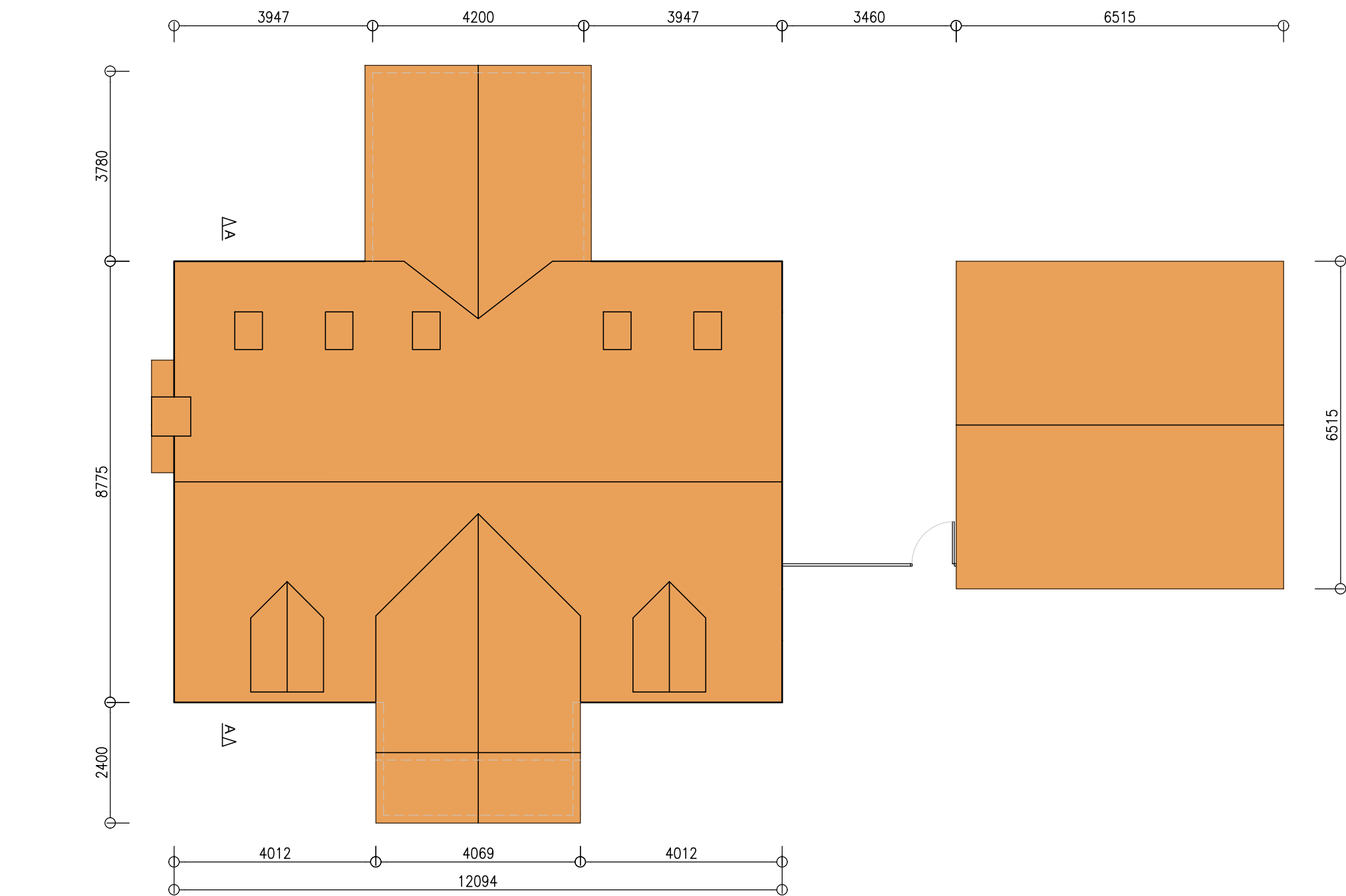


Proposed Front Elevation 1:100

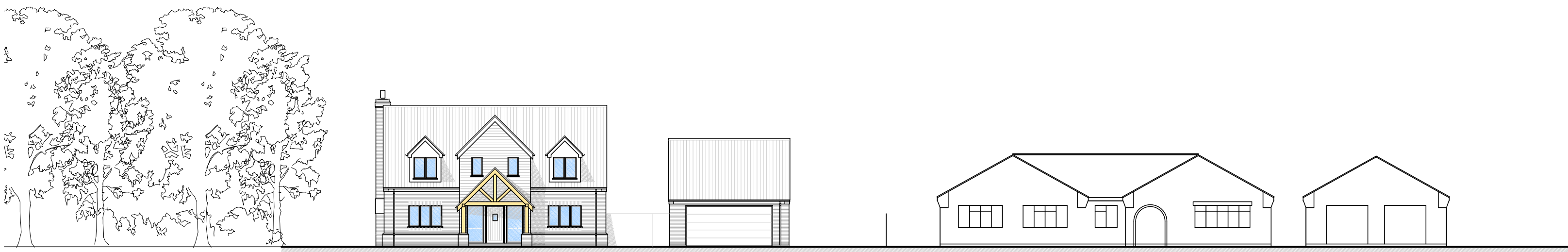
Proposed Side Elevation 1:100

Proposed Rear Elevation 1:100

Proposed Side Elevation 1:100



Proposed Roof Plan 1:100



Street Scene 1:200

C - Client revisions - 01/07/2025 B - Client revisions - 30/06/2025 A - Client revisions - 18/06/2025		
REVISIONS		
JOB NO.	PAPER SIZE	DATE
7153/03C	A1	MAY 2025
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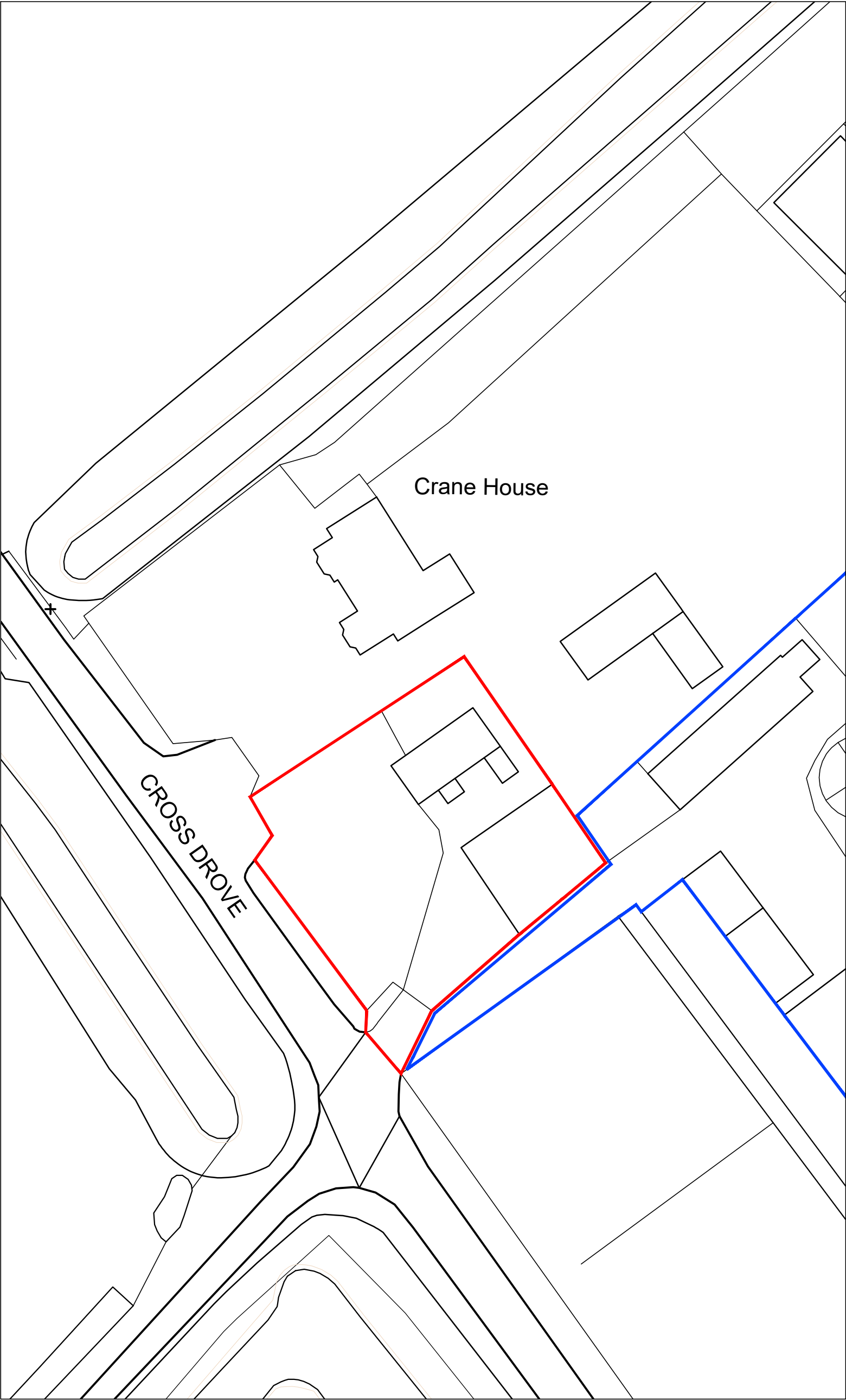
CLIENT	MR & MRS DIX
PROJECT	PROPOSED DWELLING
SITE	LAND AT CHESTNUT COTTAGE HANNATH ROAD TYDD GOTE CAMBS PE13 5NA
DRAWING	PLANNING DRAWING 3

PHA

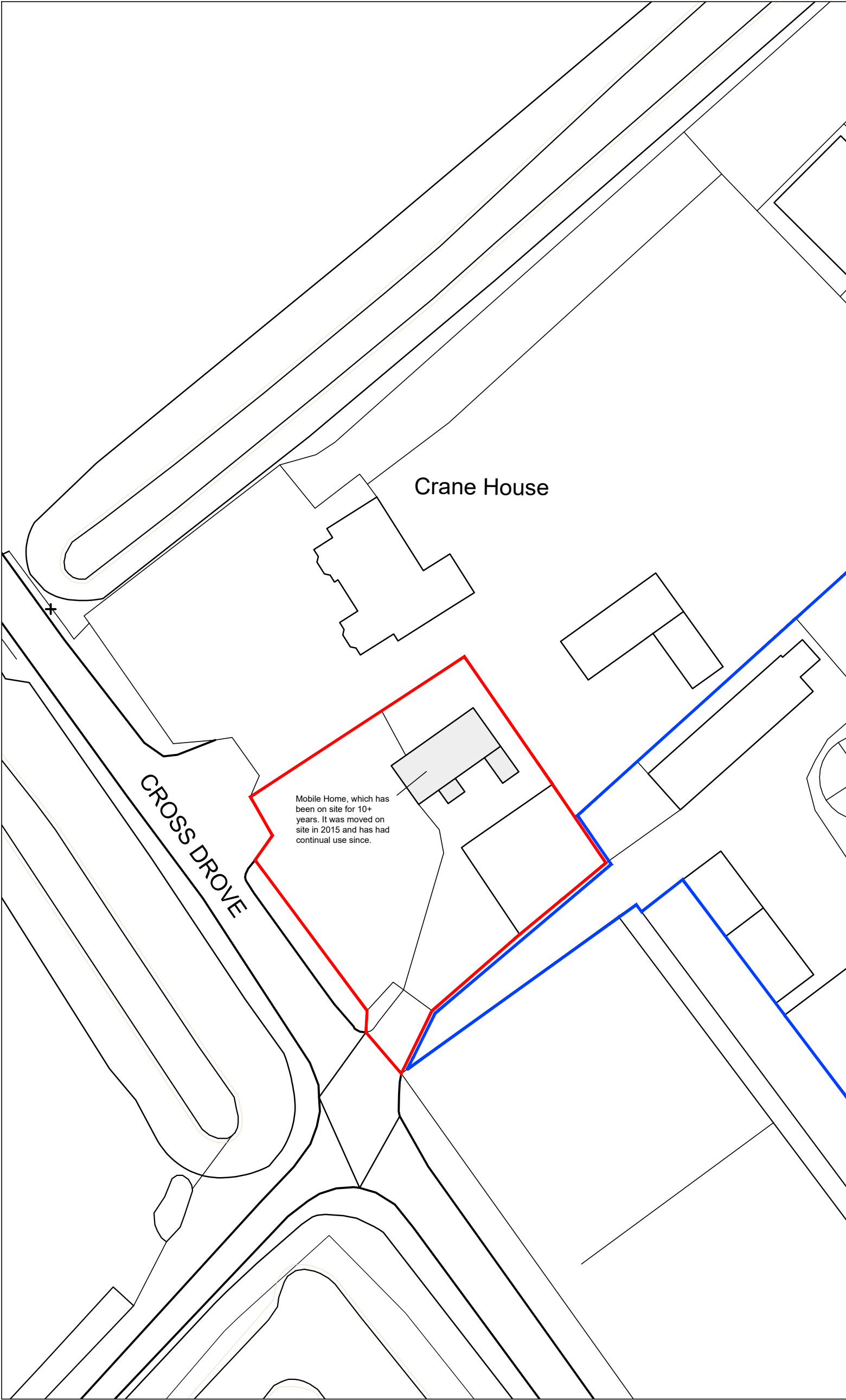
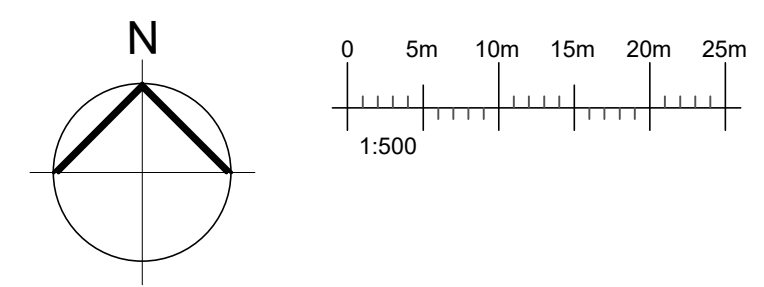
PETER HUMPHREY ASSOCIATES

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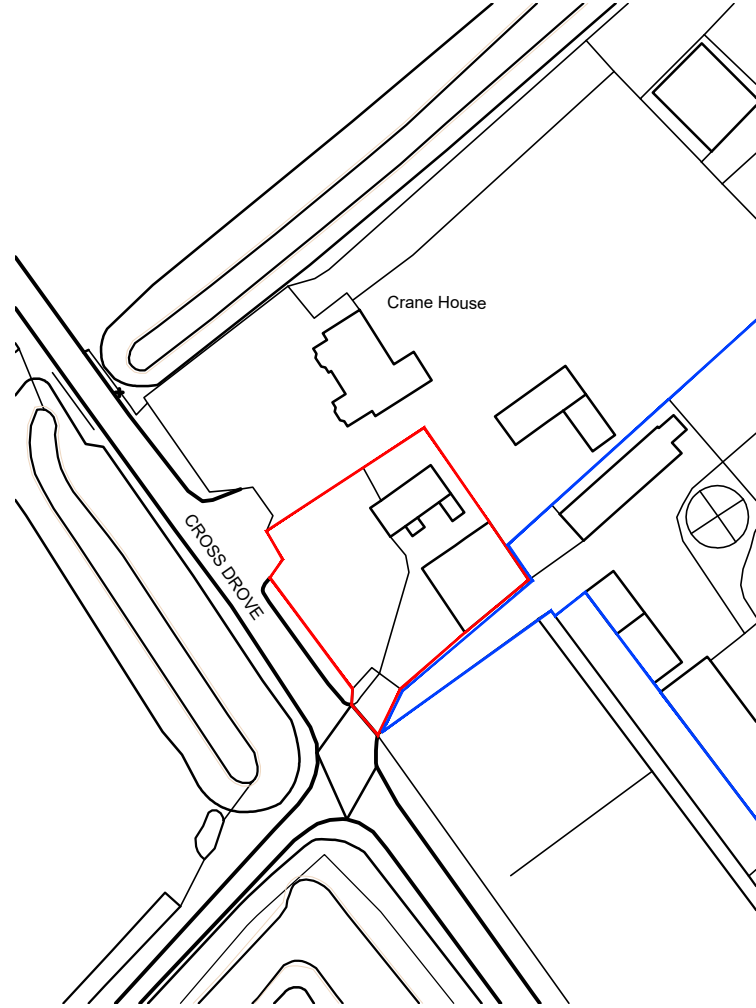
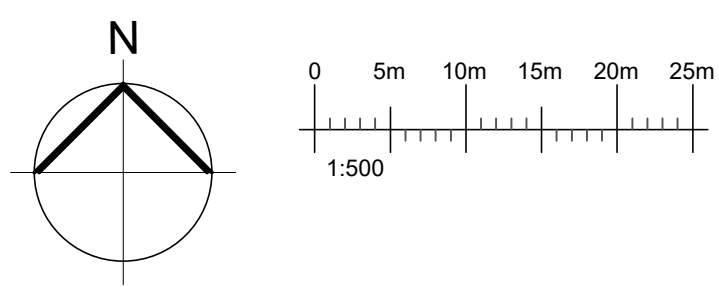
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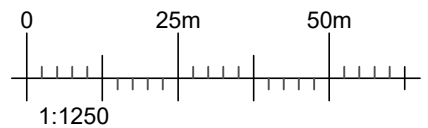
EXISTING SITE BLOCK PLAN
SCALE 1:500



PROPOSED SITE BLOCK PLAN
SCALE 1:500



LOCATION PLAN
SCALE 1:1250



REVISIONS



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CLIENT

SUE RIMNER

PROJECT

LAWFUL DEVELOPMENT

SITE

**ELSHADAN MEADOWS
CROSS DROVE
TYDD ST GILES
PE13 5NX**

PLANNING DRAWING(S)

DRAWING

LOCATION & SITE PLAN(S)

JOB NO.	PAPER SIZE	DATE
7242/01	A2	AUG 2025

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Local Nature Recovery Strategy for Cambridgeshire and Peterborough

Have your say!

The Local Nature Recovery Strategy for the Cambridgeshire and Peterborough region is now open to public consultation, where you can have your say on the strategy that has been developed and view the local habitat map that sets out the priority areas for nature recovery in the region. The consultation will run for 8 weeks, ending Thursday 11 September.

The consultation is available here: <https://yourvoice.cambridgeshire.gov.uk/lnrs/consultation/> with a link to the survey at the bottom of the page. This link also provides access to the full draft Local Nature Recovery Strategy document as well as other supporting documentation and the local habitat map.

Why is the strategy important?

Everything we do, from the water we drink, the air we breathe and the food we eat is dependent on the natural world, yet England is one of the most nature-depleted countries in the world and Cambridgeshire and Peterborough has one of the lowest proportions of land designated for nature in the UK.

Local Nature Recovery Strategies are an England-wide approach to targeting nature recovery. They set out priorities and actions to support nature recovery, inform sustainable land use planning and shape how nature-based solutions are delivered.

Further information

Printed versions of the survey and documentation will also be available at all 33 libraries within the region, as well as available to download. You can find your nearest library [here](#).

The team at Cambridgeshire County Council will be available via localnaturerecoverystrategy@cambridgeshire.gov.uk to help answer any questions you may have.



County Council launches second phase of engagement into Local Government Reorganisation, asking residents to share their views



People in Cambridgeshire and Peterborough are being given a further opportunity to have their say in shaping the future of local government.

The Government wants to change the current structure of local authorities across Cambridgeshire and Peterborough by 2028, through a process known as Local

Government Reorganisation (LGR). LGR will replace all seven of the county, city and district councils that currently exist. The new unitary councils that would succeed these current authorities would be responsible for all the local government services in the geographic areas they cover, except for those provided by Town and Parish Councils.

The County Council's recent annual Quality of Life survey highlighted that just under two thirds (63%) of those residents who took part knew nothing about Local Government Reorganisation, with just under half (46%) having never heard of LGR.

Today (Wednesday, 3 September), an information campaign about Local Government Reorganisation launches with a second phase of engagement running until Friday 3 October, which invites views on the preferred option being developed by Cambridgeshire County Council – known as 'Option A'.

Option A shares Cambridgeshire and Peterborough between two new council areas – one in the North, building upon areas currently covered by Peterborough City Council, Huntingdonshire and Fenland District Councils, and one in the South, which builds upon the areas currently covered by Cambridge City Council, East Cambridgeshire and South Cambridgeshire District Councils. These new authorities would also incorporate the responsibilities and resources for their areas currently held by the County Council.

Of the three preferred options being developed by local councils in response to the Government, Cambridgeshire County Council's leadership believes that Option A best meets the Government's criteria. It balances the needs and services for both urban and rural communities, whilst delivering reduced duplication, greater accountability and financial sustainability. It would also support devolution and economic growth across Cambridgeshire and Peterborough, by creating two strong and equal partners in the devolution arrangements led by the Mayoral Combined Authority.

Cambridgeshire County Council's Chief Executive, Dr Stephen Moir said: "Almost 3,000 residents and 186 stakeholders contributed to the initial phase of engagement about Local Government Reorganisation. The responses received told us about the key priorities for residents and those of many of our partners and stakeholders, including town and parish councils, businesses and the community and voluntary sector. It was clear that council size, high quality, accessible and responsive services, democratic accountability and value for money were all important."

"We believe that the creation of two well-balanced councils, each supported by one of the geographic county's two major cities and offering financial resilience and sustainability, will achieve fairer outcomes for all our communities and create more

equal, more empowered and more efficient local government for Cambridgeshire and Peterborough in the future.

“Option A will also enable stronger alignment with the identities of our local areas, and the daily patterns of people’s lives, in areas such as travel, access to the NHS, jobs, education and training. It will respect the role of town and parish councils, and support more localised services and democratic accountability. This option will also create new councils large enough to deliver quality services and infrastructure, which are better able to withstand future financial shocks.

“We’ve used the County Council’s approved guiding principles of size, sustainability, safety, simplicity, and synchronicity to shape this option. These principles will help to strengthen services and minimise disruption as we move into the next phase of local government for Cambridgeshire and Peterborough.”

Following this second and more detailed stage of engagement, a preferred option will be discussed by the Full Council on Tuesday 21 October, prior to a submission being made to the Government in November.

For more information on LGR, head to Cambridgeshire County Council’s website:

<https://yourvoice.cambridgeshire.gov.uk/your-future-councils/>

Cambridgeshire County Council’s Full Council meeting on 21 October will be live streamed on our YouTube channel.

Contact Information

Cambridgeshire County Council communications team

01223 699281

communications@cambridgeshire.gov.uk

In an emergency or serious incident Cambridgeshire County Council communications team can be contacted out of hours on: 07833 480 348

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www.cambridgeshire.gov.uk

Tydd St Giles Parish Council

Information Technology (IT) Policy

1. Purpose

This policy defines how Tydd St Giles Parish Council manages its use of information technology, in line with the Transparency Code for Smaller Authorities (2015) and the 2025 edition of the Practitioners' Guide. It ensures the council's digital operations are transparent, secure, and compliant with data protection laws.

2. Scope

This policy applies to all **councillors, employees, volunteers, and contractors** who access or manage the council's IT resources, including but not limited to:

- Desktop and laptop computers, tablets, and smartphones
- Email and cloud-based systems
- Council website, social media, and digital publication tools
- Video conferencing and messaging platforms
- Personal devices used under Bring Your Own Device (BYOD) provisions

3. Governance and Oversight

IT Oversight: The Clerk is the designated Data Protection Officer (DPO) and IT Systems Administrator. The Council is responsible for implementation, security, and compliance.

4. Data Protection & Security

All processing of personal data shall comply with the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018.

Privacy Policy: All data collection, processing, and subject rights are governed by the council's Privacy Policy, available on the council website. All users must familiarise themselves with it.

Access and Storage: Data is stored securely, with access granted only to authorised personnel based on necessity.

Retention: Personal data will be retained in accordance with the council's Data Retention Schedule and securely deleted when no longer needed.

Security Controls:

- Password protection and multi-factor authentication where applicable
- Regular updates and anti-malware software
- Backups of essential data in secure locations

5. Use of Personal Devices (BYOD)

Authorised Use Only: Councillors and staff may use personal devices for council business only if explicitly authorised and subject to compliance with this policy.

Security Requirements: Devices must be protected by strong passwords, encryption (where possible), and up-to-date antivirus software.

Access to council data on personal devices must be controlled and subject to regular review.

Data Separation: Council data must be kept separate from personal data using dedicated apps or storage areas.

6. Use of Personal Email Addresses

Prohibited Practice: The use of personal email accounts for council business is strictly prohibited. All council correspondence must be conducted through official council-provided email addresses. Emails from council-owned domains must not be forwarded to personal email addresses.

Monitoring and Compliance: Any breaches will be investigated, and appropriate measures taken in line with the council's disciplinary or governance procedures.

Email Retention: All council emails will be stored in compliance with the GDPR and Freedom of Information requirements.

7. IT Infrastructure & Support

Asset Register: Maintained for all council-owned hardware and software.

Maintenance: All devices must be regularly updated and checked for compliance with this policy.

Training: Users will be given training on IT systems, cybersecurity, data handling, and transparency responsibilities.

8. Monitoring and Review

Annual Review: This policy will be reviewed annually, or sooner if legislation or requirement changes.

Audits: Periodic internal audits will check for compliance with security and transparency requirements.

9. Data Breach Process and Protocols

The Parish Council is committed to responding promptly and effectively to any data breaches to minimise risk and comply with UK GDPR requirements.

10. Definition of a Data Breach

A data breach is a security incident that results in the accidental or unlawful destruction, loss, alteration, unauthorised disclosure of, or access to, personal data. Examples include:

- Loss or theft of devices containing personal data
- Unauthorised access to council email accounts or files
- Sending personal data to the wrong recipient
- Malware or ransomware attacks compromising council systems

10.1 Reporting a Breach

Immediate Notification: Any councillor, employee, or contractor who becomes aware of a data breach must report it immediately to the Clerk (Data Protection Officer).

Initial Response: The Clerk will assess the severity and scope of the breach and determine if mitigation steps are required (e.g., changing passwords, disabling access, enabling 2FA).

10.2 Investigation

A full investigation will be conducted by the Clerk or designated officer within 72 hours of the breach being discovered.

The breach will be logged, including:

- Date and time of breach
- Type and volume of data affected
- Cause and extent of the breach
- Actions taken to address the breach

10.3 Notification Requirements

If the breach is likely to result in a risk to the rights and freedoms of individuals, the council must notify the Information Commissioner's Office (ICO) within 72 hours.

- * If the breach poses a high risk to the individuals affected, those individuals must also be informed without undue delay, outlining:
 - The nature of the breach
 - Likely consequences
 - Measures taken to mitigate the risk
 - Contact information for further support

10.4 Remediation and Review

- The Clerk and Council will ensure lessons are learned and policies, procedures, or training are updated as necessary.
- Technical fixes or security upgrades will be prioritised to prevent recurrence.
- Breach logs will be reviewed periodically to identify systemic issues.

11. Approval and Adoption

This policy was adopted by Tydd St Giles Parish Council on 11 September 2025 and will be reviewed annually or following a significant incident or legislative change.

Tydd St Giles Parish Council

Income & Expenditure Summary as at 31.8.25

Income	Year to Date	Budget	%
FDC Precept	£ 12,800.00	£ 25,600.00	50.00
FDC Concurrent Functions Grant	£ 2,791.00	£ 2,791.00	100.00
Allotment Rents	£ 50.00	£ 7,329.00	0.68
Allotment Rates	£ -	£ 635.00	0.00
Community Centre	£ -	£ -	0.00
Grants	£ 2,500.00	£ -	#####
Donations	£ -	£ -	0.00
Recycling Credits	£ 167.84	£ -	#####
Bank Interest	£ 62.36	£ 200.00	31.18
VAT Refunds	£ -	£ 2,196.00	0.00
Miscellaneous	£ -	£ -	0.00
Total Income	£ 18,371.20	£ 38,751.00	47.41

Expenditure

Salaries and On-costs	£ 4,043.95	£ 12,200.00	33.15
Fees	£ 312.00	£ 470.00	66.38
Subscriptions	£ 60.00	£ 625.00	9.60
Admin Expenses	£ 157.95	£ 1,200.00	13.16
Insurance	£ 605.96	£ 625.00	96.95
Drainage Rates	£ 640.42	£ 640.00	100.06
Recreation Ground	£ 719.86	£ 1,350.00	53.32
Churchyard	£ 1,442.63	£ 2,000.00	72.13
Community Centre	£ -	£ 2,150.00	0.00
Play Equipment	£ 9,317.00	£ 13,467.00	69.18
Street Lights	£ 6,500.08	£ 11,000.00	59.09
Section 137 Payments	£ -	£ 500.00	0.00
Parish Land	£ 195.00	£ 1,000.00	19.50
Foul Anchor	£ 89.93	£ 250.00	35.97
Highways	£ -	£ 4,600.00	0.00
Recoverable VAT	£ 3,612.29	£ 4,900.00	73.72
Total Expenditure	£ 27,731.54	£ 56,977.00	48.67

Summary

Total Income	£ 18,371.20	£ 38,751.00
LESS Total Expenditure	£ 27,731.54	£ 56,977.00
Net Surplus or Deficit	-£ 9,360.34	-£ 18,226.00

Balance Sheet

Balance B/fwd 1.4.25	£ 49,363.81
Surplus or Deficit	-£ 9,360.34
Balance C/fwd	£ 40,003.47

Represented by

Barclays Current Account	£ 4,144.74
Barclays Business Saver	£ 28,318.58
NatWest Current Account	£ 7,540.15
Cash / Cheques	£ -
	£ 40,003.47